

Contents of the Scholastic Audit Report

Title Page

District or School Name, Dates of the Audit/Review Week

Executive Summary

District or School Name, Superintendent or Principal Name, Dates of the Audit/Review, Accountability Index, CATS/NCLB Classification
1-6 Deficiency Statements and Next Steps – Summarizes Overall Findings

Audit/Review Report At-A-Glance

Performance Level %s by Standard Pie Charts
Indicators Color-coded by Performance Levels

District/School Responsibility

Federal or State Guidelines for Dissemination of Findings and Use in Determining Improvement Planning Priorities

Introduction

Audit/Review Dates, Accountability Index, CATS/NCLB Classification, Counts of Observations and Interviews, Audit/Review Team Members

Findings

Arranged from Standard 1 to Standard 9
Under each standard, Summary of number and % of indicators at each performance level rating
Indicator Findings (Indicator, Evidence Sources, Findings Statement) color-coded and arranged by Performance Level 4, 3, 2, 1 Indicators

Commendations

Comes after all the findings for each standard
Statements of exemplary practice in the standard, if any, usually tied to performance level 4 ratings on one or more indicators

Recommendations

Comes after all the findings for each standard
Statements recommending improvement actions to address indicators below Performance Level 3
May address legal or compliance issues

Summary of Next Steps

1-6 Statements of Next Steps to address the most important deficiencies in the report
Each Next Step Statement usually addresses findings from several standards
These are the same statements in the Executive Summary

Conclusion

Statement thanking district/school community
1-3 Questions to Consider in Reviewing the Report

Graphs

Color-coded bar graphs of performance level ratings by standard and indicators