

SFS SANITATION SERVICES AND CLEANING SUPPLY PROGRAM RFP AWARD

July 1, 2016 – June 30, 2017

BACKGROUND:

On behalf of the Child Nutrition Services in the participating OVEC member districts, OVEC solicited request for proposals to contract with a single qualified Offeror for the purpose of providing a complete Food Service Safety/Sanitation Services and Cleaning Supply Program. The program is to be designed to assist the District with OSHA, HACCP, ServSafe, USDA and local health department compliance.

Any member school district of OVEC is eligible to utilize the awarded contract(s). However, this does not mean that all members will participate. This statement of intent does not obligate any district to utilize this bid.

RESPONSES:

The RFP were opened on Tuesday, June 14th at 10:00 a.m. We received one response to the RFP from SMART Systems

EVALUATION:

The following matrix was applied when evaluating the proposal response:

Cost of Program: to include samples of invoicing and reporting	40 points
Compliance with terms and conditions of RFP	10 points
Background/Experience relevant to RFP/School Child Nutrition	10 points
Quality/Selection of Products and Services being offered	20 points
Ability to train, monitor, and supply products as requested	20 points

RECOMMENDATION:

Award contracts for the OVEC School Food Service Safety/Sanitation Services and Cleaning Supply Program to SMART Systems. This award is based on the highest ranked, responsive, and responsible offeror whose offer is determined to be the most advantageous to OVEC member districts.



COST PROPOSAL

Standardized Food Service Systems, Inc.
 dba SMART Systems
 303 S. Byrkit Ave
 Mishawaka, IN 46544
 Voice: 800-348-0823
 FAX: 574-257-0895
www.smart-4.com

Ohio Valley Educational Cooperative

Member Food and Nutrition Departments

Service Specifications, Training Plan and Food Safety Education Curriculum, "Just-in-Time" Delivery of Sanitation Materials, Dispensing Accessories and related items for the School Session from JULY 2016 through JUNE 2017.

PROGRAM CRITERIA

- Standardized Sanitation Program and Procedures in Each Facility
- Ongoing Multi-Site Training and Response
- Computerized Documentation of Service Activities, HACCP Verification and Training
- Knowledge and Experience with the Model Food Code, HACCP Plans, OSHA Guidelines and USDA Professional Standards

COSTING OF PROGRAM

The price for delivery of the specified Sanitation System(s) shall be on a Set Cost basis. Monthly invoices will be based on the Annual Set Cost, divided equally by 10 months (August – May) and billed on the 1st day of each month, beginning August, 2016.

Manual Sites:	103	Cost/Site/Month:	\$181.00	Cost/Month:	\$18,643.00	Annual Cost:	\$184,620.00
Warewash Sites:	103	Cost/Site/Month:	\$124.00	Cost/Month:	\$12,772.00	Annual Cost:	\$127,720.00
Enzyme Sites:	103	Cost/Site/Month:	\$50.00	Cost/Month:	\$5,150.00	Annual Cost:	\$51,500.00
Estimate Total/Site:		\$355.00	Total/Month:	\$36,565.00	Annual Cost:	\$365,650.00	

NOTES:

1. **THE ABOVE PRICING IS AN ESTIMATE SINCE NOT ALL SCHOOLS MAY USE WAREWASH OR ENZYMES**
2. **Actual billing per district will be based on the number of programs that are provided to each district. All schools must participate in the "Manual Sanitation" system in order to purchase the other systems, which are optional.**
3. **Since some OVEC members are current SMART Systems customers, their price is customized around their nutrition program, and may be less than the amount quoted in this RFP. SMART Systems will contact these Directors individually and provide a breakdown of their program pricing.**
4. **OVEC members not currently working with SMART Systems, may add the proposed Sanitation program(s) at the RFP proposed amounts above. After 3-4 months of using the program(s), SMART Systems will review the partnership, and if possible, will adjust their pricing down according to their needs.**
5. **There is no guarantee that a price reduction will be possible, but the price will not exceed the OVEC RFP pricing unless agreed to by both the OVEC member and SMART Systems (for example, adjustments due to participation, adding or subtracting systems, etc.).**
6. **1% discount for Annual Invoice, net 30 from date of the invoice. 1% additional discount for Early/Prompt Annual Payments, net 15 from date of the invoice.**

AGREEMENT TERMS

This agreement is a one year agreement, and may be extended at the discretion and consensus of both parties for one-year terms as stated in the RFP.

Cost increases or decreases may be absorbed by the District based on the Consumer Price Index or Wholesale Price Index with 30 day written notification and agreement of both parties. If the District issues purchase orders for this Agreement, such purchase order shall not alter the terms of this Agreement.

Cancellation clause: 60 days written notice. All materials, dispensers, accessories and instructional charts that are provided as part of this program remain the property of SMART Systems and may be removed if, and when the program is cancelled.

Confidentiality Statement: This Agreement contains confidential information about the Programs and Services that are unique to SMART Systems. Subject to the Freedom of Information Act and open records laws, the District agrees that this Agreement shall not be disclosed to third parties until notice has been provided to SMART Systems and it has had the opportunity to intervene prior to the disclosure.

PAYMENT AND REMITTANCE:

All billings will be from SMART Systems, unless otherwise notified. Please remit payments to:

Standardized Food Service, Inc., dba SMART Systems | 303 S. Byrkit Ave. | Mishawaka, IN 46544
 Office 800-348-0823 | Fax 574-257-0895

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Below is an estimate proposal for each OVEC member.

As stated in the notes section on the previous page, the total prices below are *estimates*, and may vary by each district based upon their participation in each program. All schools must participate in the "Manual Sanitation" system in order to purchase the other systems, which are optional.

ANCHORAGE		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	1	\$ 181.00	\$ 181.00	\$ 1,810.00
Warewash Sites:	1	\$ 124.00	\$ 124.00	\$ 1,240.00
Enzyme Sites:	1	\$ 50.00	\$ 50.00	\$ 500.00
Total/Site:		\$ 355.00	\$ 355.00	\$ 3,550.00

Monthly and Annual costs are estimates only since not all sites may participate in these programs.

CARROLL COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	4	\$ 181.00	\$ 724.00	\$ 7,240.00
Warewash Sites:	4	\$ 124.00	\$ 496.00	\$ 4,960.00
Enzyme Sites:	4	\$ 50.00	\$ 200.00	\$ 2,000.00
Total/Site:		\$ 355.00	\$ 1,420.00	\$ 14,200.00

Monthly and Annual costs are estimates only since not all sites may participate in these programs.

ERLANGER-ELSMERE		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	7	\$ 181.00	\$ 1,267.00	\$ 12,670.00
Warewash Sites:	7	\$ 124.00	\$ 868.00	\$ 8,680.00
Enzyme Sites:	7	\$ 50.00	\$ 350.00	\$ 3,500.00
Total/Site:		\$ 355.00	\$ 2,485.00	\$ 24,850.00

Monthly and Annual costs are estimates only since not all sites may participate in these programs.

GALLATIN		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	3	\$ 181.00	\$ 543.00	\$ 5,430.00
Warewash Sites:	3	\$ 124.00	\$ 372.00	\$ 3,720.00
Enzyme Sites:	3	\$ 50.00	\$ 150.00	\$ 1,500.00
Total/Site:		\$ 355.00	\$ 1,065.00	\$ 10,650.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

HENRY COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	5	\$ 181.00	\$ 905.00	\$ 9,050.00
Warewash Sites:	5	\$ 124.00	\$ 620.00	\$ 6,200.00
Enzyme Sites:	5	\$ 50.00	\$ 250.00	\$ 2,500.00
Total/Site:		\$ 355.00	\$ 1,775.00	\$ 17,750.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

OWEN COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	4	\$ 181.00	\$ 724.00	\$ 7,240.00
Warewash Sites:	4	\$ 124.00	\$ 496.00	\$ 4,960.00
Enzyme Sites:	4	\$ 50.00	\$ 200.00	\$ 2,000.00
Total/Site:		\$ 355.00	\$ 1,420.00	\$ 14,200.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

SPENCER COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	6	\$ 181.00	\$ 1,086.00	\$ 10,860.00
Warewash Sites:	6	\$ 124.00	\$ 744.00	\$ 7,440.00
Enzyme Sites:	6	\$ 50.00	\$ 300.00	\$ 3,000.00
Total/Site:		\$ 355.00	\$ 2,130.00	\$ 21,300.00

Monthly and Annual costs are estimates only since not all sites may participate in these programs.

BULLITT COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	23	\$ 181.00	\$ 4,163.00	\$ 41,630.00
Warewash Sites:	23	\$ 124.00	\$ 2,852.00	\$ 28,520.00
Enzyme Sites:	23	\$ 50.00	\$ 1,150.00	\$ 11,500.00
Total/Site:		\$ 355.00	\$ 8,165.00	\$ 81,650.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

EMINENCE IND.		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	1	\$ 181.00	\$ 181.00	\$ 1,810.00
Warewash Sites:	1	\$ 124.00	\$ 124.00	\$ 1,240.00
Enzyme Sites:	1	\$ 50.00	\$ 50.00	\$ 500.00
Total/Site:		\$ 355.00	\$ 355.00	\$ 3,550.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

FRANKLIN COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	11	\$ 181.00	\$ 1,991.00	\$ 19,910.00
Warewash Sites:	11	\$ 124.00	\$ 1,364.00	\$ 13,640.00
Enzyme Sites:	11	\$ 50.00	\$ 550.00	\$ 5,500.00
Total/Site:		\$ 355.00	\$ 3,905.00	\$ 39,050.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

GRANT COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	6	\$ 181.00	\$ 1,086.00	\$ 10,860.00
Warewash Sites:	6	\$ 124.00	\$ 744.00	\$ 7,440.00
Enzyme Sites:	6	\$ 50.00	\$ 300.00	\$ 3,000.00
Total/Site:		\$ 355.00	\$ 2,130.00	\$ 21,300.00

Monthly and Annual costs are estimates only since not all sites may participate in these programs.

OLDHAM COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	17	\$ 181.00	\$ 3,077.00	\$ 30,770.00
Warewash Sites:	17	\$ 124.00	\$ 2,108.00	\$ 21,080.00
Enzyme Sites:	17	\$ 50.00	\$ 850.00	\$ 8,500.00
Total/Site:		\$ 355.00	\$ 6,035.00	\$ 60,350.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

SHELBY COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	11	\$ 181.00	\$ 1,991.00	\$ 19,910.00
Warewash Sites:	11	\$ 124.00	\$ 1,364.00	\$ 13,640.00
Enzyme Sites:	11	\$ 50.00	\$ 550.00	\$ 5,500.00
Total/Site:		\$ 355.00	\$ 3,905.00	\$ 39,050.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

TRIMBLE COUNTY		Cost/Site:	Cost/Month:	Annual Cost:
Manual Sites:	4	\$ 181.00	\$ 724.00	\$ 7,240.00
Warewash Sites:	4	\$ 124.00	\$ 496.00	\$ 4,960.00
Enzyme Sites:	4	\$ 50.00	\$ 200.00	\$ 2,000.00
Total/Site:		\$ 355.00	\$ 1,420.00	\$ 14,200.00

Existing SMART Systems customer. Will have separate pricing unique to this district and program needs.

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